



Public Health
Prevent. Promote. Protect.

Canton City Health District

Board of Health Meeting

Monday, March 13, 2017 @ 12:00 PM – Board Room

Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, March 13, 2017 at 12:02 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Ms. Snell and Mayor Bernabei were present. Dr. Lakritz arrived during executive session. Also present were Canton City Law Director Joseph Martuccio, James Adams, Christi Allen, and Robert Knight.

Approve February 27, 2017 Board of Health Meeting Minutes

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the February 27, 2017 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills - \$38,276.24

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the list of bills totaling \$38,276.24. Motion passed unanimously.

Public Hearing to Consider the Rehiring of the Health Commissioner Pursuant to Section 145-1-79 of the Ohio Administrative Code

Dr. Hickman called to order a public hearing to consider the rehiring of the health commissioner pursuant to section 145-1-79 of the Ohio Administrative Code at 12:05 PM

There being no one present who wished to speak on the matter, Dr. Hickman ended the public hearing at 12:07 PM.

Executive Session to Discuss the Compensation of a Public Employee and to Discuss Imminent Court Action

Mr. Wyatt moved and Ms. Snell seconded a motion to enter executive session to discuss the compensation of a public employee and to discuss Imminent Court Action. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Ms. Snell – Yes

Also present were Mayor Bernabei and Law Director Martuccio.

Motion passed unanimously. The Board entered executive session at 12:09 PM. The Board returned from executive session at 12:55 PM.

Dr. Lakritz arrived during executive session.

Approve Personnel

a. Hiring of a WIC Peer Helper

Ms. Snell moved and Mr. Wyatt seconded a motion approve the appointment of Angela Anderson as the WIC Peer Helper (PT13) at \$10.64 an hour with a ½ step pay increase to \$10.86 an hour after a 90-day probationary period with a start date to be determined and either Sarah Mann or Jessica Taxis in the event that Angela Anderson does not accept the position. Motion passed unanimously.

Board of Health Minutes

March 13, 2017

Page (2)

b. Julie Carman, Laboratory Technician, Reclassifying from a Full-Time Employee to a Part-Time Employee

Dr. Lakritz moved and Ms. Snell seconded a motion to approve Julie Carman reclassifying from a full-time employee, Laboratory Technician (R4), at \$47,197.00 per year to a part-time employee, Laboratory Technician (PT4), at \$22.69 an hour effective June 24, 2017. Motion passed unanimously.

c. Ashley Archer, Clinic Assistant, Reclassifying from a Part-Time Employee to a Full-Time Employee

Ms. Snell moved and Dr. Lakritz seconded a motion to approve Ashley Archer reclassifying from a part-time employee, WIC PT Clinic Assistant (PT2), at \$16.47 an hour to a full-time employee, WIC Clinic Assistant (R2), at \$32,124.00 a year effective March 13, 2017. Motion passed unanimously.

d. Notification of Amanda Archer, Epidemiologist II, Appointment of Adjunct Graduate Faculty at Northeast Ohio Medical University

The board was notified of Amanda Archer’s appointment of Adjunct Graduate Faculty at Northeast Ohio Medical University.

e. Approve Resignation and Reemployment of Health Commissioner Effective April 1, 2017

Mr. Wyatt moved to approve Resolution 2017-08 – A resolution approving and reemploying the health commissioner pursuant to section 145-1-79 of the Ohio Administrative Code. Dr. Lakritz seconded the motion. A roll call to vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Ms. Snell – Yes

Dr. Lakritz – Yes

Also present were Mayor Bernabei and Law Director Martuccio.

Motion passed unanimously.

Election of Board of Health Officers

Mr. Wyatt moved and Ms. Snell seconded a motion to elect Dr. Hickman as President Pro-Tem and Dr. Fiorentino as Vice-President of the Board of Health. Motion passed unanimously.

Approve Resolutions

2017-07: 800-017-P_New Hire Recruiting

The board discussed several revisions to the policy including small language revisions and typographical corrections. Mr. Wyatt moved and Ms. Snell seconded a motion to approve resolution 2017-07 adopting 800-017-P_New Hire Recruiting Policy pending revisions previously discussed. Motion passed unanimously.

2017-08: Reemployment of the Health Commissioner Pursuant to Section 145-1-179 of the Ohio Administrative Code

Mr. Wyatt moved and Ms. Snell seconded a motion to approve resolution 2017-08 approving reemployment of James Adams, Health Commissioner, pursuant to section 145-1-179 of the Ohio Administrative Code. Motion passed unanimously.

Approve Aultman Birth Center’s Maternity Licensure Application

Dr. Lakritz moved and Ms. Snell seconded a motion to approve Aultman Birth Center’s maternity licensure application. A roll call to vote was taken:

Dr. Hickman – Yes

Mr. Wyatt – Yes

Ms. Snell – Yes

Board of Health Minutes

March 13, 2017

Page (3)

Dr. Lakritz – Yes

Motion passed unanimously.

Approve the Health Improvement and Wellness, Health Services STD Prevention Program for the Period of July 1, 2017 through June 30, 2018 from the Ohio Department of Health (\$0 cost)

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the Health Improvement and Wellness, Health Services STD Prevention Program for the period of July 1, 2017 through June 30, 2018 from the Ohio Department of Health. Motion passed unanimously.

Approve the FY17 Immunization Action Plan Grant for the Period of April 1, 2017 through June 30, 2018 Awarded by the Ohio Department of Health in the Amount of \$138,760.00 Along with the Following Grantees:

- a. Alliance City Health Department in the Amount of \$26,207.00
- b. Stark County Health Department in the Amount of \$40,398.00

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the FY17 Immunization Action Plan Grant for the period of April 1, 2016 through June 30, 2018 awarded by the Ohio Department of Health in the amount of \$138,760.00 with the above grantees. Motion passed unanimously.

Discussion of a Proposal to Revise the Canton City Health Code to Include a Provision for Employees to Reimburse Training Costs if an Employee Voluntarily Terminates Their Employment Within Two Years After Probation

The Board of Health discussed with Terri Dzienis a proposal to revise the Canton City Health Code to include a provision for employees to reimburse training costs if an employee voluntarily terminates their employment within two years after probation. The board supported the concept but suggested that the proposal needed some revisions.

Approve Travel Authorization

- a. Sam Norman, APC Engineer, for Travel from 4/26/17 to 4/28/17, NACT 26 Fugitive VOC Emissions Inspections/NACT 230.40 Graphic Arts in Louisville, Kentucky at a Cost not to Exceed \$498.00 (2331)
- b. Gus Dria, Staff Sanitarian III, for Travel from 4/5/17 to 4/7/17, OEHA – AEC Meeting in Worthington, Ohio at a Cost Not to Exceed \$249.10 (1001)

Ms. Snell moved and Mr. Wyatt seconded a motion to approve the above out of district travel. Motion passed unanimously.

Dr. Lakritz left at this time – 1:37 PM.

Acceptance of Division Reports

- a. Medical Director – Nothing additional to report.
- b. Nursing/WIC – Nothing additional to report.
- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – Nothing additional to report.
- e. Environmental Health – Nothing additional to report.
- f. Air Pollution Control – Some citizens are concerned about emissions at Republic Steel and want to have a public hearing about this. The division is working on scheduling a meeting, currently this is set for 4/1/17.
- g. Vital Statistics – Nothing additional to report.

Board of Health Minutes

March 13, 2017

Page (4)

- h. Fiscal – The department’s proposed budget was approved with only one very small change to the utilities.
- i. Health Commissioner – Ohio EPA recently release a report concerning lead in the state’s water supply. Canton’s water has no known sources of lead and no known lead connections to homes.
- j. Accreditation Team – The department will be submitting our statement of intent to apply to PHAB either this week or next.
- k. Quality Improvement – Nothing additional to report.

Mr. Wyatt moved and Ms. Snell seconded a motion to accept the Division reports. Motion passed unanimously. Dr. Hickman was not present for this vote.

Other Business

The THRIVE Project provided a position statement on the use of baby boxes as a safe sleep environment. Canton-Stark County THRIVE does not endorse the use of baby boxes, citing concerns with the devices and the availability of alternative safe sleep devices.

Announcement of Next Meeting: Monday, April 24, 2017 at 12:00 PM

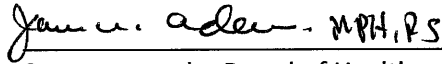
The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, April 24, 2017 at 12:00 PM.

Adjourn

Ms. Snell moved and Mr. Wyatt seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:44 PM.



President of the Board of Health



Secretary to the Board of Health

APR 24 2017

Date of Approval